

Subject:	VOLUNTEERS- PERFORMANCE EVALUATION
Section:	PPG# 2820
Chapter:	Personnel
Effective Date:	7/1/98

POLICY

Volunteers- Performance Evaluation

Evaluation shall primarily focus on the upgrading of the performance of volunteers. The chief is responsible for evaluating volunteer firefighters at least once each year. In most instances, the chief may delegate performance evaluation responsibilities to designated supervisors, provided that such supervisors possess the necessary skills and background to perform the evaluation function.

Skill deficiencies that are noted may be remedied by additional training. In some instances, continuation in the department may be conditioned on participation in specialized training in order to remove the deficiency.

A volunteer who feels that the performance evaluation is not just may appeal to the chief. If not satisfactorily resolved in a timely manner, the volunteer may appeal to the board of commissioners.