

<b>Subject:</b>	<b>VOLUNTEERS- TRAINING</b>
<b>Section:</b>	<b>PPG# 2810</b>
<b>Chapter:</b>	<b>Personnel</b>
<b>Effective Date:</b>	<b>7/1/98</b>

## **POLICY**

### Volunteers- Training

The chief has the responsibility of developing a training program for volunteer firefighters. Records shall be maintained for each firefighter. Failure to participate in the basic training requirements may be grounds for dismissal.

The chief assigns the responsibility of departmental training to the training officer. The training officer will provide training scheduled to all company officers.

First-aid practiced by the department will be in accordance with the American Red Cross, the State of Washington Department of Labor and Industries, or the Washington State Board of Vocational Education, Firemen's Training, and Thurston County Medic One.

The IFSTA Training manual is hereby part of the standard operational guidelines of this department. The manual includes such items as:

Aircraft crash and rescue	Forcible entry
Behavior of fires	Hose practices
Disaster planning	Hydrants
Driver training	L.P. gas
Electrical hazards	Ladders
Evacuation for hospitals	Operating pumpers
Extinguishers	Portable pumps
Fire and arson	Pre-fire planning
Investigation	Pumper tests
Fire engineering	Residential fires
Fire department knots	Respiratory equipment
Fire hose I	Resuscitators
Fire strategy	Safety
Fire tactics	Sprinklers
Fire streams	Tank vehicles
Fire terminology	Ventilation
Flammable liquids	

Other reference materials will include, but not be limited to, those put out by the

National Fire Protection Association, Underwriters Laboratories, National Board of Fire Underwriters, American Insurance Association, FST training publications, and other nationally recognized organizations.

To assure prompt response, members shall attempt to qualify as drivers/ operators on all apparatus. Training shall be conducted by appointment with an instructor assigned by the chief. The chief and training officer, upon the recommendation of the instructor, shall make final certification.

Trainees may practice driving under the supervision of a regular department member. All pumper operation training shall be based on procedures designated by the training officer, who will also designate training procedures for the tankers. Trainees must fulfill the following requirements:

1. Complete the Emergency Vehicle Accident Prevention Program, given at the fire department.
2. Satisfy the requirements for behind-the –wheel training.
3. Possess and maintain a valid Washington driver’s license.
4. Pass examination covering department vehicles and related equipment regulations. (Progression: aid car, pumpers, tankers.)
5. Demonstrate proficiency on drill grounds.
6. Complete one of the following courses:
  - First responder first-aid training (44 hours)
  - Emergency medical technician training (110 hours)

A recruit firefighter must complete firefighting fundamentals (40 hours) and basic first-aid (8 hours) before he/ she can respond to any district alarms.

A firefighter must attend an minimum of 57 hours of firefighter training each year, including:

1. SCBA- 12 hours. A firefighter must attend three hours of SCBA training each quarter, including SCBA use, safety, and inspections and donning proficiency. A firefighter must be able to don an SCBA in less than sixty (60) seconds.
2. Search and Rescue, Ladders, Ventilation- 12 hours. Any drill containing search and rescue, ladder or ventilation skills will be credited as per time noted on drill schedule.
3. Standard Company Evolutions- 24 hours. Each member must attend a minimum of two 3-hour company or multi-company drills each quarter. Members must know nozzle person and hydrant person assignments for the

department standard evolutions.

4. Hazardous Materials- 6 hours. The hazardous materials training program is required training for each member of the department. This is a Haz Mat first responder level.

Individual training requirements will be monitored as follows:

1. A quarterly review of each firefighter's training records will be conducted. Any firefighter below quarterly requirements or one-quarter of the yearly requirements will be advised in writing.
2. A semi-annual review of each training record will be conducted. Any firefighter below one-half of the yearly requirements will be suspended from alarm response until a quarterly review shows that he/ she is meeting these annual requirements.
3. Any firefighter that does not meet year-end requirements may be terminated.

Firefighters must complete the department's IFSTA Firefighter I training course within two years of entering the program. In order to respond to EMS emergencies and automobile accidents, firefighters must maintain Washington State Emergency Medical technician or First Responder certification.

Additional training will be provided through the scheduling of state courses through the Fire Service Training Division. Other additional training may also be obtained on an individual basis.